

# Memorandum

**To:** Dr. Kyle Heath, Superintendent  
**CC:** David Johnson  
**From:** Barry Hipp  
**Date:** 8/10/2016  
**Re:** Central Office HVAC Replacement

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## **Purchase greater than \$25K, for a regular board meeting Monday, August 15, 2016**

The purpose of this memo is to request board approval to replace the north HVAC unit at the Central Administration Office utilizing Enviromatic Services for a total cost of **\$70,483.00** through BuyBoard. The new 55 Ton unit is needed to replace a system which is 30 years old and is constantly being repaired. The unit supplies HVAC to the medical clinic and much of the IT department. It has become very difficult to get replacement parts due to the age of the unit which has reached the end of its life cycle. This unit is on the CISD long range plan and was scheduled to be replaced in 2016. The installation by Enviromatic Services includes all labor, crane rigging, electrical and control system integration. Lead time for the equipment is 7 weeks.

Two qualified cooperative vendors provided quotes:

- **Enviromatic Services (BuyBoard) \$70,483**
- Wood Air Conditioning (TIPS Purchasing COOP) \$78,490

**Buy Board Purchasing Cooperative # 458-14**

August 10, 2016

Cleburne ISD  
505 North Ridgeway Drive, Suite 100  
Cleburne, Texas 76033

Reference: Administration Building

We propose to furnish the necessary labor and materials for the above referenced project.  
Our quotation includes the following:

1. Isolate and remove (1) existing Trane 55-ton rooftop unit and replace with new Trane (SXHLF554) cooling only rooftop unit, original roof curb will be used for new unit
2. Reconnect all condensate drain piping where applicable
3. Reconnect all electrical to existing rooftop unit, provide new disconnect if required
4. Provide crane for lift equipment.
5. 1-year parts warranty for equipment
6. 5-year compressor warranty
7. 1-year labor warranty
8. Factory start-up is included in price listed
9. Please allow up to 8 weeks for delivery of unit (7-week build time, 1-week shipping)

Note: Please add \$360.00 for controls disconnect/reconnect for the listed unit replacement

Our price for the above work is \$70,123.00

We exclude the following:

1. Sales tax
2. Overtime labor

We appreciate the opportunity to be of service. If you have any questions, please feel free to call (214) 864-8158. Our price is good for 30 days from the above date.

Respectfully submitted,

Tim Owens

Lic. # TACLA27047C

2337 West Warrior Trail, Grand Prairie, TX 75052  
Phone: (972) 602-9077 Fax: (972) 602-9083 [www.enviomaticservices.com](http://www.enviomaticservices.com)

**Wood Air Conditioning Inc.**  
**1164 US Hwy 67 East**  
**Mount Pleasant, Texas 75455**  
**903-572-8549**

August 10, 2016

**Reference Scope of Work /Proposal for Cleburne ISD – Administration**

We have included replacement of the Administration 55 ton HVAC as described below.  
Furnish labor materials and equipment to accomplish the following scope.

1. Demo and remove (1) existing 55 ton package unit
2. Furnish and install (1) Trane 55 ton industrial packaged rooftop \*
3. Reconnect to existing controls
4. Reconnect to existing electrical wiring and disconnect
5. Reconnect to existing ductwork
6. Reconnect to existing gas piping and condensate drain where applicable
7. Crane and rigging
8. Lead time of unit per Trane is approximately 8 weeks
9. Complete startup and check out of system

Total Price excluding all taxes and bonds \$ 78,490.00

**Payment to be made as follows: on completion of work**

We have included all of items as described on the scope of work in our pricing.  
Please see the qualifications and exclusions attached below as they are specific to this project and will further define this pricing.

We hereby accept above proposal and payment terms

Cleburne ISD\_\_\_\_\_

Title\_\_\_\_\_

Date\_\_\_\_\_

**Qualifications**

1. Wood Air Conditioning Inc. is licensed and regulated by: Texas Department of Licensing & Regulation, PO Box 12157, Austin, Texas 78711, 1.800.803.9202 or 512.463.6599
2. Pricing is subject to be change after thirty (30) days
3. This proposal is based on performing work during normal working hours
4. We have assumed that the design and sizing for the replaced equipment is correct

## **Exclusions**

1. Wood Air Conditioning Inc. does not include taxes unless specifically addressed on the proposal.
2. Structural work of any nature.
3. Painting and priming of any nature.
4. Roof cutting or roof work of any nature.
5. Fire alarm wiring
6. Power wiring of any kind, disconnects and starters unless specified to be provided with equipment. Except as specifically addressed in this proposal.
7. Upgrade or repairs of existing equipment and systems to meet current codes or to make operational.
8. Cutting, removal, or patching of concrete, masonry, and sheetrock work of any nature.
9. Fire protection work of any nature.
10. Lightning protection of any kind.
11. Asbestos abatement or handling or disposal of hazardous waste.
12. Disconnect, reconnect, or removal of any item not specifically mentioned above including additional rooftop units, exhaust fans, exhaust hoods or caps, roof drains, gas piping, waste/condensate drain piping, electrical boxes and or connections.
13. No piping supports or pads
14. Anything not specifically mentioned above
15. \* Existing 55 ton unit had a high capacity evaporator coil that is not available anymore, so the new 55 ton unit is approximately 4 tons less gross cooling capacity than the existing unit.

Tommy James  
President  
Wood Air Conditioning Inc.  
903-572-8549  
[tommy@woodac.com](mailto:tommy@woodac.com)